



## Reminders for Parents Attending Case Conferences

- The parent and the school are equal partners of the case conference committee and both share decision-making authority;
- Clarify who is making decisions for the local school district;
- Clarify at the outset how much time has been set aside and use the time wisely by maintaining focus on the child and the topic at hand;
- Keep notes of what transpires at the meeting in order to review them later and to be certain that the discussions were included in the report of the meeting;
- If an impasse is reached, the parent can stop the case conference and ask to reconvene at another time;
- If, after reconvening, the impasse still exists, the parent may request a facilitated case conference, mediation or due process;
- The parent has the right to air their concerns in an appropriate manner and to ask questions about anything they don't understand;
- The parent might make a list of the issues they wish to discuss and prioritize them as to what they consider "must haves" and "would be nice to haves;"
- The parent could invite an advocate, friend or anyone knowledgeable about their child to the case conference.

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